

Incorporated March 12, 1738

TINICUM TOWNSHIP

Bucks County

BOARD OF SUPERVISORS

163 Municipal Road
Pipersville, Pennsylvania 18947

ELEANOR BRESLIN
JOHN COLE
TODD QUINBY

**TINICUM TOWNSHIP BOARD OF SUPERVISORS
BUSINESS MEETING MINUTES
April 7, 2026
7:00 PM**

Call to Order

Pledge of Allegiance

Role Call: EB NO, JC YES, TQ YES, JD YES, SH YES, CG NO

Rules of Engagement & Community Engagement Standards Apply at all Meetings.
All Public Comment should be reserved for Public Comment portion of the meeting.
Please come up to the microphone and write your name on the sign-in sheet.

In attendance: John Cole, Todd Quinby, Judith Danko, Township Manager, and Scott Holbert, Township Solicitor, were present at the meeting. Eleanor Breslin was absent. Curt Genner, Engineer, was absent as not needed.

Supervisor Cole called the public meeting of the Tincum Township Board of Supervisors to order at 7:00 PM, followed by the Pledge of Allegiance. The meeting, held in the Tincum Township building meeting room, was live-streamed on Zoom and recorded. There were approximately 11 people present, and 1 person viewed it online.

A. Announcements

1. The Board of Supervisors held an Executive Session on 3/3, 3/5, 3/10, 3/12, 3/18, 3/19, 3/26.
2. Volunteer Appreciation Reception: Tincum Township will hold a Volunteer Appreciation Reception on May 5, 2026, at 6:00 PM at the Township Building. The entire community is invited to join us in recognizing and celebrating our volunteers.

B. Public Hearing

1. N/A

C. Public Comment

Ms. Jane Lindley, a township resident, reported that she was asked by the supervisors to rebuild the township website in early 2024. She said she loves Tinicum Township and was proud to help, but after two years she will no longer be available for website maintenance or support. She praised Kathryn Moreni and former administrative assistant Melissa Bottelier for doing an excellent job adding content after only a brief tutorial and user guide. She said the township is well-positioned to continue without her and recommended hiring a web developer on a quarterly consulting basis for backups, maintenance, and staff questions. She has updated the township manager's high-level user guide for Judith Danko, noting that it includes all necessary backend passwords and information for a developer to take over.

Mr. Cole thanked Ms. Lindley, noting she rebuilt the website during a time of great need and did so at no charge. The board expressed its appreciation.

Ms. Claudia Davis, a 27-year resident of Durham Road in Ottsville, raised concerns about worsening road conditions. She said tractor-trailers, fuel trucks, and landscapers regularly damage the road, creating potholes that are dangerous in the dark. She reported stones being dumped on her driveway each spring and fall and said a garbage collector recently fell into a pothole. She questioned where her tax dollars go and warned that the township risks a serious accident.

Mr. Cole responded that tractor-trailers must be allowed access and that there are currently no regulations restricting them on that road, though the township is working on future restrictions. Road repairs are planned but are a large project and may require an outside contractor.

Ms. Kathryn Auerbach, resident, announced the next Lenape Chamber Orchestra performances at Upper Tinicum Lutheran Church and Delaware Valley University on April 10 and 11, and left information cards. She also raised safety concerns about the Dark Hollow / Cafferty Road intersection, noting poor visibility and nearby school traffic. She asked whether a four-way stop could be considered.

Mr. Tim Cashman, resident, asked about police activity at the Headquarters Road bridge construction site and why security cameras and a guard are present.

Mr. Holbert said there have been calls from workers and residents, but no charges or arrests; police resolved all incidents. Mr. Cole added that all bridge-related costs are being paid by Wood Tiger.

Police Chief's Report

Chief Madden reported 291 incident reports for the month of March for the Tinicum Township Police Department; 78 were service related, 76 were criminal or investigative, 119 were for traffic and 18 were for training and court.

There was one reportable traffic reportable accident in March 2026. A two-vehicle crash occurred at River Road and East Dark Hollow after a vehicle proceeded through a stop sign without clearance. There was an average of one reportable crash for March over the last five years.

Her team conducted 27 truck details on River Road in March as a result of the increases in incidents on the bridge; there were still three bridge strikes, one driver was cited, one left the scene, and one was handled by PSP in the overnight hours. Eight truck violations were reported, and seven drivers were cited.

Chief Madden reported that last week they had Ice cream with the cops at Owowcow in Ottsville. They were able to provide 29 kids with free small ice creams thanks to donations made to the Police Foundation. They also sent out their spring mailer for the Police Foundation, which includes the events for the year and tips for identity theft protection.

The spring drug take back is scheduled for April 25, from 10AM-2PM at Wehrung's.

D. Manager's Report

Ms. Danko repeated the invitation to the volunteer reception at the township building on May 5, from 6PM. The entire community is invited to celebrate and recognize the township volunteers.

The Bucks County Planning Commission is having two collection events: on May 30 and on October 24, rain or shine from 8:30AM-2PM, please refer to the Bucks County Planning Commission's website to see what can and what cannot be dropped off.

The township is currently still looking for an administrative secretary, they are reviewing applications, and if anyone knows of a suitable person, please have them apply. The position is advertised on the website.

The township completed their 2025 annual DCD audit. Ms. Danko thanked June and Linda. The auditors will give a quick overview of what has been accomplished in Tinicum and what has been done to make the audit run better. The report is available on the website.

a. Public Work's Report

Ms. Danko said the Public Work's Department has been working on fixing potholes, and listed the dirt and asphalt roads that have been done so far. They have also been cleaning a lot of tree debris and carrying out maintenance on their vehicles.

E. Engineer's Report

Ms. Danko listed the projects the engineer is currently working on.

F. Solicitor's Report

Mr. Holbert stated that the Joint Groundwater Committee has submitted a first draft on the new groundwater ordinance, and he will be in a position to discuss it at the May meeting or even before that.

G. Consent Agenda Items for Consideration by the Board of Supervisors:

[Items of business and matters listed under the Consent Agenda are considered to be routine and non-controversial and will be enacted by one motion and one vote. There will be no separate discussion of these items. IF discussion is desired by Board Members, that item will be identified and removed from the Consent Agenda and will be considered separately at the appropriate place on the agenda.]

1. Board of Supervisors Monthly Business Meeting Minutes from March 3 & 10, 2026.
2. Treasurer's Report for February 2026.
3. Payroll Report for March 2026 in the amount of \$ 86,660.22.
4. Disbursements for March 2026: General Fund \$ 73,512.41, State Fund \$ 9,910.92 and Escrow Fund \$ 5,346.24, Escrow Management Fund \$ 0.

Motion to approve the consent agenda items was made by Todd Quinby and seconded by John Cole. (All in favor, 2).

H. Action Items for Consideration by the Board of Supervisors:

1. Consideration of a motion to request the Tincum Township Planning Commission to review the Township's Sound Ordinance and recommend potential updates.

Mr. Cole said since this topic is already on the agenda of the Planning Commission, this item can be bypassed.

2. Consideration of a motion to request the Tincum Township Planning Commission to review the Township's Minimum Lot Size requirements and recommend potential updates.

Mr. Cole said since he did not have an opportunity yet to research this topic, he would like to table this item. Mr. Quinby agreed.

3. Consideration of a motion to request the Tincicum Township Planning Commission to draft a proposed ordinance establishing land-banking requirements for new residential development, providing for the reservation of future buildable area to accommodate potential improvements while remaining compliant with impervious surface regulations.

Mr. Cole elaborated that has been occurring in the township for some time, where builders are building out all the impervious surfaces on the initial construction, and once somebody moves into the house, they have to come in for a variance if they want to add anything else, e.g., a porch, a deck, or a pool. This proposed ordinance would provide a benefit for homeowners of new constructions by avoiding variances, which are expensive for both the land owners as well as the township.

Motion to request the Tincicum Township Planning Commission to draft a proposed ordinance establishing land-banking requirements for new residential development, providing for the reservation of future buildable area to accommodate potential improvements while remaining compliant with impervious surface regulations was made by Todd Quinby and seconded by John Cole. (All in favor, 2).

4. Consideration of a motion to request the Tincicum Township Planning Commission to draft a proposed ordinance establishing fees for transportation and any other municipal impacts, including consideration of standards applicable to new residential development and tract development, consistent with the authority provided to municipalities under Pennsylvania law.

~~Mr. Cole added that right now the township does not have anything in place that would allow it to charge impact fees for residential developments or necessary improvements.~~

Motion to request the Tincicum Township Planning Commission to draft a proposed ordinance establishing fees for transportation and any other municipal impacts, including consideration of standards applicable to new residential development and tract development, consistent with the authority provided to municipalities under Pennsylvania law, was made by Todd Quinby and seconded by John Cole. (All in favor, 2).

5. Consideration of a motion to direct Solicitor to draft and advertise Kennel Ordinance Zoning Amendment.

Mr. Cole added that the current Kennel Ordinance needs to be updated.

Motion to direct Solicitor to draft and advertise Kennel Ordinance Zoning Amendment, was made by Todd Quinby and seconded by John Cole. (All in favor, 2).

Ms. Ursula Updyke asked for an update on the kennel ordinance. Mr. Cole explained that the current ordinance does not define what constitutes a kennel, and that a clear definition should appear in the code's definitions section. The township plans to add a specific number of animals to establish that threshold. There is no timeline yet; once drafted, the ordinance will go through a lengthy approval process expected to take several months.

Ms. Claudia Davis raised concerns about early-morning noise, saying concrete trucks and tractor-trailers begin operating around 5:00–5:30AM, making it difficult to enjoy her property. She questioned why they are permitted to start so early and asked that operations begin no earlier than 7:00AM. Mr. Cole responded that the township does have a noise ordinance, and residents may file a complaint at any time.

6. Consideration of a motion to authorize the advertisement and solicitation of sealed bids for the 2026 Tincum Township Roadway Seal Coat Program.

Mr. Quinby suggested delaying action due to current gas prices, noting it may be beneficial to wait in case they drop. Ms. Danko said she will review the bids when they arrive and take his suggestion under advisement.

Motion to authorize the advertisement and solicitation of sealed bids for the 2026 Tincum Township Roadway Seal Coat Program was made by Todd Quinby and seconded by John Cole. (All in favor, 2).

7. Consideration of a motion to approve the Parks and Recreation Committee's special Event application for "Movie Under the Stars," on June 20, 2026/Alt date June 21 from 7:45-9pm, contingent upon satisfaction of all applicable Township requirements, including safety, insurance, and logistical coordination.

Ms. Danko stated that the event application is in order, but the township still needs insurance approval, logistical coordination, and information on how the event will be funded. Mr. Quinby asked how insurance coverage would apply. Ms. Danko explained that, because it is a township event, the township's insurance would cover it; however, private vendors must provide their own certificates of insurance.

Mr. Cashman asked whether this event will take place at the Van Sant airport. Mr. Cole said no, it will be behind Cooper's.

Motion to approve the Parks and Recreation Committee's special Event application for "Movie Under the Stars," on June 20, 2026/Alt date June 21 from 7:45-9pm, contingent upon satisfaction of all applicable Township requirements, including safety, insurance, and logistical coordination, was made by Todd Quinby and seconded by John Cole. (All in favor, 2).

8. Consideration of a motion to authorize the issuance of a letter requesting assistance from the Tincum Township Historical Committee in support of Upper Bucks County's America 250 Heritage Day, scheduled for Saturday, May 16, 2026, from 10am to 5pm at the Historic Erwin Stover House and Barn in Tincum Park, including participation through staffing a tent and table displaying historical exhibits and materials.

Ms. Danko pointed out that the letter to the Historic Committee had been included in this meeting's package. Mr. Quinby added that he talked to the Historic Committee and they requested a letter. He said he spoke to Mr. Ethan Perry, who was very interested, wanted to staff a tent, and have help of the township if people are available, and that he asked for approval from the township to do so.

Motion to authorize the issuance of a letter requesting assistance from the Tincum Township Historical Committee in support of Upper Bucks County's America 250 Heritage Day, scheduled for Saturday, May 16, 2026, from 10am to 5pm at the Historic Erwin Stover House and Barn in Tincum Park, including participation through staffing a tent and table displaying historical exhibits and materials. was made by Todd Quinby and seconded by John Cole. (All in favor, 2).

9. Consideration of a motion to approve and adopt Resolution No. 2026-6, a Corporate Authorization Resolution designating authorized Township officials and certifying Banking authority and duties for Tincum Township accounts held with Penn Community Bank.

Motion to approve and adopt Resolution No. 2026-6, a Corporate Authorization Resolution designating authorized Township officials and certifying Banking authority and duties for Tincum Township accounts held with Penn Community Bank, was made by John Cole and seconded by Todd Quinby. (All in favor, 2).

I. Public Comment

N/A

J. Supervisor Comments

Mr. Quinby noted that the State has reviewed the Cafferty Road / East Dark Hollow Road intersection several times and he is unsure what additional measures they would consider, though he is willing to raise the issue again. He suggested that trimming the vegetation might help improve visibility.

Regarding the potholes, he said he was not aware they had become so severe and agreed they should be addressed. He noted that this past winter caused widespread road damage and that the area has had longstanding issues. Public Works will inspect the road, and Ms. Danko recorded the complaint.

Mr. Cole thanked Geraldine Laker for her work on the township flower pots and noted that New Leaf Growers provided plants at a discounted price. Ms. Danko echoed the appreciation, recognizing the volunteer effort.

K. Adjournment

Motion to Adjourn at 6:39 p.m.

The next meeting of the Board of Supervisors is scheduled for Tuesday, May 5, 2026 at 7:00 pm at the Township Building.

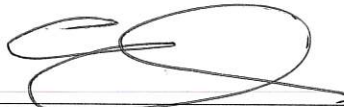
DATE: 5/05/2026

ATTEST TO:



Judith Danko, Township Manager/Secretary

TINICUM TOWNSHIP BOARD OF SUPERVISORS



Eleanor Breslin, Chair



John Cole, Vice Chair



Todd Quinby, Member