

Incorporated March 12, 1738

TINICUM TOWNSHIP

Bucks County

BOARD OF SUPERVISORS

163 Municipal Road
Pipersville, Pennsylvania 18947

JAMES HELMS, CHAIRPERSON
ELEANOR BRESLIN, VICE-CHAIRPERSON
RICHARD ROSAMILIA, SUPERVISOR

Tinicum Township Board of Supervisors Meeting Minutes May 2, 2023

Supervisors Eleanor Breslin, Jim Helms and Richard Rosamilia were present with Township Manager Teri Lewis, Police Chief Nicole Madden, Public Works Director Doug Skelton and Township Solicitor Steve Harris. The meeting, held in the Tinicum Township building meeting room, was live-streamed on Zoom and recorded. There were approximately 12 people present and 7 viewed online.

Chairperson Helms called the public meeting of the Tinicum Township Board of Supervisors to order at 7:30 PM, followed by the Pledge of Allegiance.

A. Old Business

Headquarters Bridge Update

The Board announced that Tinicum Township was not selected for the Economic Development Initiative (EDI) Grant. The Board will continue to explore temporary bridge opportunities.

The Board said a proposal had been received from Doug Bond of McMullan Associates to investigate the condition of the exposed bridge masonry, prepare a draft report of the findings and provide recommendations for a temporary bridge foundation and/or bridge rehabilitation at an estimated cost of \$14,320. A proposal was also received from Chris Weaver Excavating to excavate test sites at an estimated cost of \$21,510. The Board stated that the costs for exploratory investigation and excavation would be paid for by the Woodtiger Fund.

Motion to approve the McMullan Associates proposal at an estimated cost of \$14,320 and the Weaver Excavating proposal at an estimated cost of \$21,510.

Motion by: Helms. Second by: Breslin. Voted upon and passed.

2022 Real Estate Tax Waiver of Penalty Forms and Procedures

The Board stated that a 2022 real estate tax waiver form is available at the Township for those who feel that they have been incorrectly penalized due to processing problems. Forms will be forwarded to the County to determine if relief from real estate tax penalties should be granted.

Grant Subcommittee

At the previous meeting, the Board discussed the idea of a subcommittee that would develop and investigate grant funding projects. The subcommittee would be comprised of a representative from each of the existing Township committees. The Board stated that not all of the committees have had the opportunity to discuss the Grant Subcommittee proposal. Further discussion will be postponed until the next Board of Supervisors meeting.

Delaware Valley Regional Planning Commission Charging and Fueling Infrastructure Program Grant

At the previous meeting, the Board agreed to send an email of interest to join the regional application of the Delaware Valley Regional Planning Commission Charging and Fueling Infrastructure Grant Program, which seeks to add electric vehicle fueling stations in Bucks County. Subsequent

investigation into the pilot program parameters revealed that a 20% cost share would be required, the charging station must be located in a public area that is or will be made ADA accessible, and the current program appears to be in coordination solely with PECO/Philadelphia Electric. Consequently, the Board determined that the program was not applicable for the Township at this time.

Sewage Management Amendment

The Board stated that the proposed Sewage Management Ordinance amendment seeks to clarify that a soil-based reserve sewage area is not required when a failed system is replaced with an on-lot system.

Motion to send the Sewage Management Ordinance Amendment to the Tincum Township Planning Commission for review.

Motion by: Helms. Second by: Breslin. Voted upon and passed.

Zoning Ordinance Codification

Motion to send the Tincum Township Zoning Ordinance Codification to the Bucks County Planning Commission for review.

Motion by: Helms. Second by: Breslin. Voted upon and passed.

B. New Business

Township Record Digitation Proposal

Lewis presented the Board with a proposal and cost estimate from Scantek Infomanagement Solutions to scan the Township files to digital records. The Board will review the proposal and discuss it at the next meeting.

Township Building Addition Design Proposal

Lewis presented the Board with a proposal received from Sullivan Building & Design Group to design and draft building plans for an addition to the Township building offices at an estimated cost of \$4,000. Lewis noted that she had contacted three design firms for estimates, but had only received a response from Sullivan Building & Design Group. The Board noted that funding had previously been budgeted for this year.

Motion to approve the Sullivan Building & Design Group proposal design and draft building plans for an addition to the Township building at a cost of \$4,000.

Motion by: Helms. Second by: Rosamilia. Voted upon and approved.

C. Announcements

Executive Session

The Board announced that an executive session was held prior to the meeting to discuss potential litigation and personnel.

Tincum Earth Day Fair

Cindi Gasparee, Environmental Advisory Ad Hoc Committee member, stated that the April 22nd Earth Day Event at the Tincum Township Community Park was a great success with over 120 attendees, 31 volunteers and 14 booths of businesses. She thanked donors, which included Wehrung's Home Center, Jim Grow, Fresh Start Farms, Diane Allison, and Terry and Marissa Johnson and the many volunteers from the township committees and the community that supported the event.

Tincum Tribune

The Board recognized each member of the Communications Ad Hoc Committee for their exemplary effort on the Tincum Tribune newsletter that was recently mailed out to the community.

D. Regular Business

Minutes

Motion to approve the Board of Supervisor minutes of April 18, 2023.

Motion by: Breslin. Second by: Rosamilia. Voted upon and passed.

Treasurer’s Report & Budget Recap

Treasurer’s Report and Budget Recap for April will be available at the next meeting.

Payroll Report

Motion to accept the Payroll Report for the period ending April 21, 2023 in the amount of \$34,461.70.

Motion by: Helms. Second by: Breslin. Voted upon and passed.

Disbursements

Motion to approve the following disbursements as written.

Motion by: Helms. Second by: Rosamilia. Voted upon and passed.

General Fund	Amount	Memo
Gannett Holdings - Ohio	\$252.40	Intell Subscription 6 months
VISA	\$156.99	postage/ domain / emp ad
Armitage Electrical	\$329.95	Generator Repair
Leaf	\$154.39	Police Copier Lease
Keystone Municipal Services Inc	\$4,400.00	Zoning and Building Services
Help Now	\$669.60	Police IT Consulting
Davidheiser's	\$115.00	Calibration
Blue360 Media	\$99.39	Police Supplies
Skelton, Doug	\$161.08	Reimbursement - netting migrant
Service Electric Cable TV	\$49.85	PWD Telephone
Service Electric Cable TV	\$236.19	Telephone Police and Admin
Cooper Mechanical	\$139.00	AC Maintenance
Merry Maids	\$115.00	Janitorial
Del Val Workers Compensation Trust	\$5,360.00	Workers Comp
Del Val Insurance Trust	\$12,299.50	Commercial Package Insurance
Wynn Assoc	\$2,888.91	Engineering Services
Payroll Fund	Amount	Memo
Account Edge Payroll Service	\$33,808.21	Payroll for pay period end 4-21-23
Escrow Fund		
Wynn Assoc	\$2,501.95	Engineering services
State Fund	Amount	Memo
Suburban Propane	\$938.82	Diesel Fuel
Vanderlely's Truck Sales & Serv	\$4,450.67	Fleet Parts - Mack Repair
Scottie Design's and Lettering	\$480.00	Mack Truck
Jacob's Auto Supplies	\$50.98	Weatherstripping - fleet
H & K Materials	\$270.00	Patch 38125
Triad Truck Equipment	\$751.00	Tailgate Cy
Callahan Bearings	\$266.74	oil seal
Groff Tractor and Equipment	\$685.06	Groff Tractor and Equipment
Open Space Fund	Amount	Memo
Del Val Regional Finance	\$11073.68	Open Space Bond Payment

E. Public Works

Bucks County Conservation District Dirt and Gravel Road Announcement

Public Works Director, Doug Skelton announced that the Bucks County Conservation District has approved \$146,065 in dirt and gravel road funding to improve Tankhannen Road. The selected surface material is a Driving Surface Aggregate (DSA).

Refurbished 2004 Mac Truck

The Board noted that the recently purchased 2004 Mac truck has been completely refurbished by the Public Works crew. Skelton said he was very proud of the crew for their hard work and added that a new truck would cost over \$200,000, while the total cost for the refurbished truck was less than \$75,000.

F. Zoning

Zoning Hearing Board ZHB 2023-2 Application of Giordano

59 Byram Rd, Pt Pleasant. TMP 44-30-15.

Applicant seeks relief from multiple requirements for a nano brewery and tasting room including flood, setbacks, use, lot and parking requirements.

- Application Received 4/21/23
- Presented to Supervisors 5/2/23
- Planning Commission 5/23/23
- Board of Supervisors 6/6/23
- Zoning Hearing Board 6/8/23

Motion to send ZHB 2023-2 Giordano to the Tincum Township Planning Commission for review on May 23, 2023.

Motion by: Helms. Second by: Rosamilia. Voted upon and passed.

G. Public Comment Session

Resident Kathryn Auerbach asked if the dirt removed from the bridge site during the excavation exploration would be set aside to allow for artifact examination. The Board said the Historical Committee was welcome to examine the dirt.

Jesse Salamun asked why the bridge grant was denied. Lewis stated the following: 1) that as a federally funded grant the bridge would have to be built to the two-lane Federal Highway standards; 2) federal funds are currently designated for the bridge, consequently funds could not be set aside for the same bridge; and 3) a 20% match would be required from the Township.

H. Continuance

Motion to continue the Board of Supervisors meeting to Monday, May 15 at 5:15 PM to discuss a new Public Works employee candidate.

Motion by: Rosamilia. Second by: Helms. Voted upon and passed.

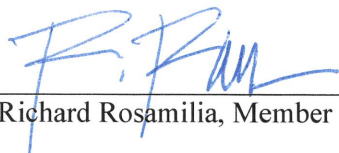
The next meeting of the Board of Supervisors is scheduled for May 15, 2023 at 5:15 PM.

TINICUM TOWNSHIP BOARD OF SUPERVISORS



Jim Helms, Chairperson

Eleanor Breslin, Vice-Chairperson



Richard Rosamilia, Member